



*If your current **Florida DL** or **ID card** reflects a gold star in the top right corner and **NO** changes are requested, proof of identity documentation will not be required.*

Florida law and federal guidelines **require ALL** applicants for a **new, renewal, or replacement** driver license or identification card that do not currently hold a Florida federal ID compliant license or identification card, to present the following documents:

**Proof of Citizenship or Legal Presence**

- An original or certified copy of a U.S. birth certificate (no copies or hospital certificates will be accepted), or
  - Valid U.S. Passport, or
  - Original Certificate of Naturalization, or
  - Valid Permanent Resident Card I-551 (Green Card)
- AND**

**Proof of Social Security**

- Original Social Security Card, or
- W-2 Form or SSA Form 1099 **AND**

**Two proofs of Florida Residential Address (must be from two different sources)**

- Deeds, mortgage, rental/lease agreements
  - Utility bills no more than two months old
  - Florida vehicle registration, voter registration card, selective service card
  - See reverse for additional proofs of address
- AND**

**Proof of ANY Legal Name Change (original, court order, or government issued certified copy)**

- Marriage Certificates, or
- Adoption Decree, or
- Legal court ordered name change document **AND**

**Social security card and identity records must match the name to be placed on a Florida driver license or ID card. Contact the Social Security Administration 24 hours before applying for a driver license or ID card when changing names.**

**Secondary form of Identification (If applicable)**

- Florida driver license or identification card, or
- Out of state license or identification card

***Non-Immigrant residents are required to bring their credentials for every issuance***

***NOTE: Applicants under 18 must have signed parental consent for original DL issuance***

See reverse side for more information...

## Fees

• Original or Renewal Florida Driver License	\$54.25
• Replacement Driver License	\$31.25
• Identification Card	\$31.25
• CDL Original, Renewal, Out of State Transfer	\$81.25
• Endorsements (in addition to license fee)	\$7.00 (each)

## Please Note

- **Additional proofs of residency are as follows (but not limited to):** Utility hook-up or work order dated within 60 days, automobile payment booklet, selective service card, medical or healthcare card with address listed, current homeowner's insurance policy or bill, current automobile insurance policy or bill, current year educational institution transcript, unexpired professional license issued by U.S. government agency, form DS2019 (Certificate of Eligibility for Exchange Visitor, J-1 status), mail from financial institutions dated within last 60 days, mail from Federal, State, County, or City government agencies (with the exception of mail from the Florida Division of Driver License).
- **Sexual offender/ predator/ career offender:** FDLE Registration form completed by a local sheriff's office can be accepted as proof of address.
- **Homeless customers must provide:** Certification of Address form indicating they are homeless **And** Homeless Certification from a Homeless Shelter or Public Assistance Agency, Local School District Homeless Education Liaison, OR Foster Parent/Department of Children and Families. The homeless certification must be presented at every issuance, and the documentation date must be within **90** days of issuance.

Lake Mary Branch Driver License Hours:  Monday - Friday 8:30am - 4:00pm	Casselberry Branch Driver License Hours:  Monday - Friday 8:30am - 4:00pm	Altamonte Branch Driver License Hours:  Monday - Friday 8:30am - 4:00pm	Winter Springs Driver License Hours:  Monday-Friday 8:30am-4:00pm
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